

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, High St, Cricklade SN6 6AE  
**Date:** 27 November 2013  
**Start Time:** 6.30 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman), Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay

### **Wiltshire Council Officers**

Penny Bell, Community Area Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Cricklade Town Council – Mark Clarke  
Broad Town Parish Council – Veronica Stubbings  
Latton Parish Council – Janet Sharpe  
Lydiard Millicent Parish Council – Tim Blackmore  
Lydiard Tregoz Parish Council – P Willis  
Purton Parish Council – Damian Humphries & Ray Thomas

### **Partners**

Wiltshire Police – Inspector Mark Thompson  
Wiltshire Fire and Rescue Service – Mike Franklin  
Green Square Housing – David Line & Eva-Jean Partridge

**Total in attendance: 45**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mary Champion, Capt Bob Rusbridger – MOD, Diana Kirby - Tockenham Parish Council and Paul Harrison.</p>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on the 25 September 2013 were agreed a correct record and signed by the Chairman.</b></li> <li>• <b>It was noted that agenda item No.11 Spotlight on Parishes and Partners – Cricklade Town Council update, Cllr Jacqui Lay updated the Area Board on the Widham Farm housing development appeal, this should have been recorded under the Purton Parish Council update.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Carers' Small Grants Scheme.</li> <li>• Pest Control Update.</li> <li>• Wiltshire Voices dementia film.</li> <li>• Business Plan.</li> <li>• Drainage By-laws</li> </ul>

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Spotlight on Parishes and Partners

Updates from partners were received as follows:

Wiltshire Police

The written update was noted.

Inspector Mark Thomson reported that a Swindon resident had been arrested over the recent house burglaries in Cricklade.

Wiltshire Fire and Rescue Service

The written update was noted.

Mike Franklyn advised that Wiltshire Fire and Rescue Service Integrated Risk Management Plan was now available to view on the Fire and Rescue Service website, paper copies were also available.

Military Civilian Integration Partnership

That the preferred contractor for the MOD Lyneham site build would be formally announced during early December 2013.

Royal Wootton Bassett Town Council

The written update was noted.

Cricklade Town Council

The written update was noted.

Purton Parish Council

That the Widham Farm development appeal had been refused.

Youth Advisory Group (YAG)

That the YAG had recently met and were now looking at various projects.

That the young people were keen to use the "My Wiltshire" smart phone app to highlight broken street lights etc. The Chairman highlighted the usefulness of the app, and how quickly pot holes could be repaired when highlighted by the app to Wiltshire Council.

Neighbourhood Planning Working Group

That the group had recently met with Wiltshire Council and were now looking to hold a further Steering Group meeting.

	<p>GreenSquare Eva Partridge advised that she would be representing GreenSquare at future Area Board meetings and presenting regular reports.</p> <p>The Chairman thanked all the partners for their updates.</p>
7	<p><u>Secondary School Provision in Swindon and surrounding areas</u></p> <p>Richard Gamble, Portfolio Holder for Schools, Skills and Youth, Wiltshire Council introduced a presentation regarding Swindon Borough Council's public consultation on the provision of secondary school places related to new housing developments and population growth in the borough.</p> <p>Nick Glass – Manager for Schools Strategic Planning, Wiltshire Council and Gareth Cheale – Education Planning Manager, Swindon Borough Council outlined points that included:</p> <ul style="list-style-type: none"> <li>• The town of Swindon is growing, hence the need to look at school provision and build new schools.</li> <li>• Some Swindon pupils already attend schools at Braden Forest and Royal Wootton Bassett Academy.</li> <li>• By 2018 demand could overtake provision of places at current Swindon schools.</li> <li>• That Wiltshire needs a strategic plan which would cover all of Wiltshire's schools.</li> <li>• That the consultation could be viewed on the Swindon Borough Council website at: <a href="http://www.swindon.gov.uk/secondaryplaces">www.swindon.gov.uk/secondaryplaces</a></li> </ul> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• If pupil numbers were to drop at Braden Forest school, would it have to close? <i>a. The school is in no danger of closing.</i></li> <li>• Is Swindon Borough Council also talking to Gloucester, as some Gloucester pupils attend Cirencester schools? <i>a. SBC are not currently discussing this issue with Gloucester.</i></li> <li>• How many Swindon pupils attend the Royal Wootton Bassett Academy? <i>a. Around three hundred.</i></li> </ul>

	<p>Points made included:</p> <ul style="list-style-type: none"> <li>• That service buses do not link Purton and Braden Forest.</li> <li>• That Braden Forest school would need a new rear entrance if more pupils were to attend it.</li> </ul> <p>The Chairman thanked Cllr Gamble, Nick Glass and Gareth Cheale for the presentation.</p>
8	<p><u>Investing in our community</u></p> <p>i. Two short presentations were given by John Barrett and pupils from Prior Park School on behalf of the Cricklade Heritage Trail and John Nevill on behalf of the Dance Common Management Group as to how the Area Board grant funding had benefitted their particular groups.</p> <p>The Chairman thanked both groups for their presentations.</p> <p>ii. The Wiltshire Councillors were asked to consider the following applications for funding from the Area Board's 2013/14 budget:</p> <p><b>Decision</b>  <b>Swindon &amp; Cricklade Railway – awarded the sum of £4,696 towards a disabled toilet.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14, and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Recreation, Culture &amp; Leisure.</i></p> <p><b>Decision</b>  <b>Lyneham Scout &amp; Guide Association – awarded the sum of £5,000 towards new HQ kitchen and toilets.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Recreation, Culture &amp; Leisure.</i></p> <p><b>Decision</b>  <b>Purton Historical Society Museum – awarded the sum of £490 for archiving and storing of photographic collection.</b></p> <p><b>Reason</b>  <i>The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Education &amp; Lifelong Learning and Recreation, Culture &amp; Leisure.</i></p>

**Decision**

**Army Welfare Service – awarded the sum of £692 towards a new Lyneham Junior Youth Club.**

**Reason**

***The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Recreation, Culture & Leisure. The application also demonstrates links to Wiltshire Council’s Military Civilian Integration programme which aims to bring military and civilian families together.***

**Decision**

**Royal Wootton Bassett Town Hall Museum & Heritage Group – awarded the sum of £500 for a WWI project.**

**Reason**

***The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Recreation, Leisure & Culture.***

**Decision**

**Cricklade Rugby Football Club Ltd – awarded the sum of £15,000 towards a changing rooms project.**

**Reason**

***The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Recreation, Culture & Leisure.***

**Decision**

**Purton Carnival – awarded the sum of £485 for road closure and diversion signs.**

**Reason**

***The application meets the Community Area Grant criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly Recreation, Culture & Leisure.***

**Decision**

**Councillor-Led Project: Promoting Tourism – awarded the sum of £840 for community area-wide membership to Visit Wiltshire.**

**Reason**

***The application meets the Councillor-Led Project criteria 2013/14 and demonstrates links to the Northern Community Area Plan 2005 – 2015; particularly The Economy and Tourism.***

**Returned awards**

Councillors were advised that the Community Area Grant award of £5,000 made to Cricklade Rugby Football Club at the meeting on 27 February 2013 has been

	<p>revoked, meaning that the sum of £5,000 has been credited to the 2013/14 budget.</p>
<p>9</p>	<p><u>Community-Led Planning in Latton</u></p> <p>Representatives from Latton Parish Plan Steering Group presented their new Community-Led Plan.</p> <p>Points made:</p> <p>The Survey Process</p> <ul style="list-style-type: none"> <li>• Distributed October 2012.</li> <li>• One of several consultation exercises for the Parish Plan project.</li> <li>• A household survey.</li> <li>• 47% response rate.</li> </ul> <p>Who Responded</p> <ul style="list-style-type: none"> <li>• 78% from Latton village.</li> <li>• 10% from Water Eaton.</li> <li>• 11% from outside the village (but in the Parish).</li> <li>• Households contained 49/51% gender split.</li> <li>• All age groups represented.</li> </ul> <p>What do people like about living in Latton?</p> <ul style="list-style-type: none"> <li>• Countryside, access to countryside (53.7%)</li> <li>• Proximity to local facilities, access to main transport routes (47.3%)</li> <li>• Peace and quiet - apart from road noise (36.5%)</li> </ul> <p>What do people dislike about living in Latton?</p> <ul style="list-style-type: none"> <li>• Traffic and road noise (61%)</li> <li>• Impact of heavy lorries (24.4%)</li> <li>• Speeding traffic (21%)</li> <li>• Lack of shop or post office (25%)</li> <li>• Lack of pub (20%)</li> </ul> <p>What did we learn?</p> <ul style="list-style-type: none"> <li>• Couldn't have done it without support - funding, Community First, true cost.</li> <li>• Difficult to mobilise community support - small community, limited skills/volunteers.</li> <li>• Need to generate capacity in community - implementing, monitoring, reviewing actions.</li> </ul>

	<ul style="list-style-type: none"> <li>Parish Council will need support to succeed.</li> </ul> <p>The Chairman thanked Latton Parish Council for its presentation.</p>
10	<p><u>Dog Fouling Task Group survey results</u></p> <p>Cllr Jacqui Lay reviewed the results of the public survey and requested Area Board agreement on how to proceed. The survey had been included as part of the agenda pack and was tabled at the meeting.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>That there had been a good response to the survey.</li> <li>That more paper copies of any future Area Board surveys should be made available, not everybody has access to a PC.</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li><b>That the Dog Fouling Task Group comes back to the Area Board with actions against the recommendations in the report to a future Area Board meeting.</b></li> </ul> <p>The Chairman thanked Cllr Lay for the presentation.</p>
11	<p><u>Task Group Reports and Decisions</u></p> <p>Updates were received as follows:</p> <p>i. Community Area Transport Group - The report contained in the agenda pack was noted.</p> <p>Community Area Transport Group Funding:</p> <p><b>Issue 2282 Speeding in Hook</b></p> <p>The CATG considered the following traffic-calming proposals for addressing the issue of speeding on the C414 in Hook:</p> <ul style="list-style-type: none"> <li>Existing approach markings from Royal Wootton Bassett to remain</li> <li>Traffic island with 2 no. solar bollards</li> <li>Red coloured textured patch and 30mph repeater roundels in the vicinity of Bolingbrook Close</li> <li>Approach markings in the vicinity of the village hall</li> </ul>

- All road markings between the two sets of approach markings to be removed and replaced with continuous white lines on both sides of the carriageway approximately 5.5m apart.

The above proposed scheme would cost in the region of £12,000.

#### **Decision**

- **That the sum of £10,000 is allocated to this scheme from the Area Board's discretionary highways budget of 2013/14, on the condition that the Parish Council contributes the remaining sum of £2,000.**

#### **Issue 2015 Lydiard Green Footway**

The CATG considered proposals for the development of a part-footway through Lydiard Green, consisting of 4 phases of footway which would run from Lydiard House to the letter box, as follows:

- Phase 1 - £6,000
- Phase 2 - £3,500
- Phase 3 - £6,000 (includes raising large BT cover)
- Phase 4 - £3,000 (without moving BT pole)
- Road closure - £2,000
- **Total for 4 phases - £20,500**

The sum of £10,964 had previously been allocated to this project from the Area Board's 2012/13 budget.

The CATG considered the above proposal and felt that it was only feasible to deliver the project if at least phases 1 to 3 were completed.

#### **Decision**

- **That the Parish Council consults with its residents on the support of this project, and that the Parish Council comes back to the 22 January 2014 Area Board meeting with the results of this consultation.**

## **Results of Speed Limit Review**

### **C70**

The results of the C70 road review from Ashton Keynes to the Packhorse Lane junction of the B4553 were considered and there were some recommended changes along the route which also crossed boundaries with the Malmesbury Community Area. Malmesbury Area Board did not intend to pursue any changes on this route.

Parish and town council responses to these recommendations on the C70 were in favour of the new proposed limits.

### **Decision**

- **That the Area Board endorses the parish/town council comments and forwards them on to the relevant Highways Officer for the next steps to be determined.**

### **C415**

There was much dissatisfaction and many unanswered questions with regards to the results of this review of the C415 from Royal Wootton Bassett to Broad Hinton.

### **Decision**

- **That the Area Board endorses the parish/town council comments and forwards them on to the relevant Highways Officer for the next steps to be determined.**

### **SID Programme - update**

A new SID programme was now operational and the SID was currently in situ in Hook as per the rota.

### **Decision**

- **That the Area Board agrees to add Station Road in Purton to the SID rota following the results of the metro count carried out in June 2013 showing an 85<sup>th</sup> percentile of 42.5mph in a 30mph zone.**

ii. Royal Wootton Bassett Shadow Community Operations Board - The report contained in the agenda pack was noted. It was agreed that two extra representatives would be appointed to the Royal Wootton Bassett Shadow Community Operations Board in due course.

	<p>iii.Cricklade Shadow Community Operations Board – The report contained in the agenda pack was noted.</p>
12	<p><u>Wrap-up</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Royal Wootton Bassett &amp; Cricklade Area Board would be held on Wednesday 22 January 2014 at Royal Wootton Bassett Rugby Club.</p>